

Hello LHY Families,

Welcome back to our returning families and a special welcome to our new families. We are so glad you have joined us.

This team could not run without the volunteer efforts of our families. **All volunteer opportunities will be posted on the team website under “TEAM EVENTS →” JOB SIGNUPS.**

<https://www.gomotionapp.com/team/njlhy/page/events#/team-events/upcoming>

ALL FAMILIES ARE EXPECTED TO VOLUNTEER AS A PART OF THE TEAM. WE ARE STILL A SMALL TEAM WHO HAS NOT MERGED WITH OTHER TEAMS. WE DON'T WANT TO GET INTO A COMPLICATED, MAKE WORK TRACKING SYSTEM OR CHARGING PEOPLE. WE NEED YOUR TIME AND NOT YOUR MONEY FOR VOLUNTEERING.

All families will be required to volunteer at team hosted meets such as LITTLE CHILL AND YMCA SILVER CHAMPIONSHIPS (9 and older families) regardless if your swimmer is participating or not.

There are several coordinator, meet, admin positions that need filling and taking one of these positions will fulfill your volunteer responsibilities for the duration of your role. We encourage families with multiple swimmers to consider one of these positions. Many of the families who currently fulfill these roles will be graduating in the next few years so we really need families with younger swimmers to step up to avoid issues in the future. Please see the descriptions of the volunteer positions and reach out if you have any questions.

LHY Parent Board

MEET JOBS THAT DO NOT REQUIRE EXPERIENCE

Announcer

Announces the swimmers names, events, announcements and sits at the scoring table. Announcing experience not required but experience attending meets is necessary so you understand the flow of a meet.

Head Timer

The head timer verifies that all timers from our team have checked in and confirms their attendance for volunteer tracking. If there have been timing changes they report back. The head timer is also the back up timer or finds a replacement timer for our team if any emergencies prevent someone from showing up.

Timer

The timers check with the swimmers in each lane to confirm they are in the right heat and lane. The timer will use a manual stopwatch to record the time for each heat. They will stop the watch when the swimmer touches the wall in any manner and with any body part at the end of the final lap. The timers also push a button on a plunger as the swimmer finishes. One timer will be responsible for recording the manual times on a sheet of paper. Times will also be recorded via an automated Colorado System so the manual times are back up for the automated times.

Back-Up Timer

This person will start their watch at the beginning of each race like the other timers. They will be called to a specific lane should a dedicated lane timer have a malfunction to either finish timing the race or give them a stopwatch.

Runner

The timers from each lane record times on sheets of paper. After each event, the runner retrieves these papers and brings them over to the

Scoring table. Occasionally the runner will be asked to get a stopwatch time from the timers during an event and bring it to the people working the computer.

Set up for home meets and breakdown

You need to arrive 20 minutes before the warm up. Tables and chairs are carried out to the pool deck for the scoring table. The computer, Colorado console and printers are brought down from the pool balcony closet. All electronic equipment needs to be connected. The touchpads are brought out and put near the pool so they can go in right after the warm up. The plunger buttons and starter are also set up during warm ups. At the end of the meet all equipment is returned to the storage closet on the pool balcony.

SOCIAL COORDINATOR JOBS

Team Banquet Coordinator

This end of season event takes place in late April and recognizes the achievements of the swimmers and the graduating seniors. The coordinator books the venue, arranges for team gifts, handles the venue details and organizes volunteers to help as needed.

Big/Middle/Little Social Coordinator

This event takes place early in the short course season. The purpose of the B/M/L pairings are for team members in different age groups to get to know each other and have a team mentor. The coordinator plans the event, coordinates the volunteers and suggests activities and games for the kids to get to know each other.

Party Coordinators

These people are responsible for planning and organizing the Holiday Parties for the various practice groups.

Team Barbeque coordinator

Help to plan and organize the Team BBQ. This event takes place late in September immediately after the Blue, Green and White Intrasquad Meet. The coordinator determines food needs, manages volunteers needed to help with cooking, shopping, clean-up, food donations etc.

MEET JOBS THAT REQUIRE PRIOR TRAINING

Officials

This position requires training and certification. Officials are on the pool deck during meets and responsible for ensuring that the rules of swimming are upheld and that all swimmers have the opportunity to compete fairly. At any meet there are a range of different officials including referee(s), starter, judges (stroke and turns, finish and chief judge).

Admin Officials

This role also requires training and certification. It is recommended for someone already familiar with Meet Manager software and/or timing system. Most information will come directly from the Colorado to the Computer. However, there are instances when the AO will have to use the stopwatch times to determine a swimmer's result (for example, if a swimmer misses the touch pad). This person ensures compliance with official rules regarding entries, timing and order of finish.

Scoreboard Computer

This role requires training as well as practice at meets. The person who operates the computer is responsible for running the program (Meet Manager) that makes sure all swimmers are credited with the correct time for their race. The computer is linked to the Colorado timing system. The computer operator also works with a partner who helps verify that the times that are reflected in the computer are accurate. The computer will also score the meet for dual meets and provide printed reports of the results.

Colorado

This role also requires training. The Colorado is the timing system and LHY uses a console device called a System 7. It's linked to the touch-pads in the pool and the computer running Meet Manager software. Much of it is automated. The timing begins automatically when the official starts the race. Each lane clock stops automatically when the swimmer touches the pad and the timer hits the plunger. It is critical for the person operating the Colorado to be paying attention to each race to ensure that what is happening in the pool is what is being reflected on the Colorado.